



**Institute of  
Management Technology**  
Hyderabad



*...Harnessing Knowledge for Businesses*



**Fact Sheet for the Inbound Exchange  
Program for the Academic Year  
2022-23**

## CONTACT DETAILS

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#### IMPORTANT DATES: 2021-22

<b>Term</b>	<b>Trimester I</b>	<b>Trimester II</b>	<b>Trimester III</b>
<b>Period *</b>	2 <sup>nd</sup> August – 22 <sup>nd</sup> October 2021	25 <sup>th</sup> October – 11 <sup>th</sup> January 2022	17 <sup>th</sup> January – 31 <sup>st</sup> Mar 2022
<b>Arrival dates *</b>	1 <sup>st</sup> August 2021	1 <sup>st</sup> October 2021	1 <sup>st</sup> January 2022

\* The months and dates are yet to be finalized.

#### ACADEMIC INFORMATION

<b>Programs Offered</b>	Postgraduate programs
<b>Language of instruction</b>	English
<b>Main fields of study</b>	<ul style="list-style-type: none"> <li>• Marketing</li> <li>• Finance &amp; Accounting</li> <li>• Human Resource Management</li> <li>• Operations Management</li> <li>• Business Analytics &amp; Information Technology.</li> </ul>

<b>Language requirement</b>	Good command over English. No official test is required for students of partner institutions.
<b>Course enrolment</b>	A student is considered to be enrolled for a course when they complete the registration process, which takes place on the 1 <sup>st</sup> day of every trimester.
<b>Credits</b>	The normal workload is 18 credits in Trimester IV, 15 credits in Trimester V, and 12 in Trimester VI. A 3-credit classroom based course comprises of 20 classroom sessions of ninety minutes each. This amounts to 30 hours of instructor assisted learning. A 1.5-credit course comprises of 10 classroom sessions amounting to 15 hours of instructor assisted learning.
<b>Attendance</b>	<p>IMT Hyderabad insists on regular and prompt attendance in classes. The minimum required attendance for every course is 75% of the total scheduled sessions.</p> <p>Students who do not meet this criterion will not be permitted to write the end term examinations, which means that they will not be able to complete the course.</p> <p>Attendance will be tracked for each student for each course by means of a biometric system. It is the responsibility of each student to keep track of his / her attendance.</p>
<b>Exams</b>	Exchange students are required to stay until the end of the scheduled exams as mentioned in the academic calendar.
<b>Grading</b>	<p>A student is awarded a letter grade for every course at the end of every trimester. The grades are: A (Excellent), B (Good), C (Average), D (Fair) and E (Inadequate). A student is deemed to have completed a course only if they obtain a valid letter grade.</p> <p>All letter grades have a Grade point, i.e., a numerical value associated with them in a quantified hierarchy. The grade points are as follows: A (10), B (8), C (6), D (4) and E (2).</p> <p>The GPA (Grade Point Average) is the weighted average of the grade points of the letter grades received by a student in all the courses taken. The GPA is calculated on a 10 point scale and is calculated using the following formula:</p> $\text{GPA} = \frac{\sum C_i G_i}{\sum C_i}$ <p>Where <math>C_i</math> is credits for course 'i' and '<math>G_i</math>' is the grade point obtained by the student in course 'i'.</p>

## EXCHANGE STUDENT INFORMATION

<b>Application Material</b>	Application forms are available online. The completed application needs to be sent to IMTH in either soft or hard copy, to the aforementioned address(es).
<b>Application Documents</b>	<ul style="list-style-type: none"> <li>• Application form</li> <li>• Letter from the home institution</li> <li>• Birth certificate</li> <li>• Official transcripts</li> <li>• CV</li> <li>• Letter of motivation</li> <li>• Copy of passport/ID card</li> <li>• 4 photographs</li> </ul>
<b>Accommodation</b>	The institute will provide compulsory residential facilities on its premises. There are separate hostels for men and women. Students are not required to look for off-campus accommodation.
<b>Approximate expenses (per semester)</b>	<p>There are no tuition fees. Students can choose to stay for one or more trimesters, and up to an entire academic year.</p> <p>A compulsory fee of INR 30,000, towards accommodation and meal plan, is payable per trimester. This fee must be paid by online transfer, within 15 days of arrival on campus.</p>
<b>Meal plan</b>	There is a dining hall within the campus which provides four meals a day. The campus also has a cafeteria, open from 10.00am to 3.00am, where snacks and beverages are available.
<b>Medical facilities</b>	A visiting doctor is available from 7.00 to 8.30 am and from 5.00 to 6.30 pm Monday through Friday, and from 8.00 to 9.30 am on Saturdays and Sundays. The doctor provides the prescription, however medicines and medical tests have to be taken care of by students.
<b>Visa requirements</b>	It is mandatory for all exchange students to come to IMT Hyderabad on a student visa. IMT Hyderabad will send a letter of admission as soon as the nominations are received from the respective institute and it will be the responsibility of the incoming exchange students to comply with all regulatory requirements.
<b>Pick – up assistance upon arrival</b>	The institute will arrange for free pick up for exchange students from the Rajiv Gandhi International Airport upon arrival. Arrival

	details are to be sent to the following address : <a href="mailto:iro@imthyderabad.edu.in">iro@imthyderabad.edu.in</a>
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**INSTITUTE INFORMATION**

<b>Location</b>	Hyderabad is the joint capital of two Indian states - Telangana and Andhra Pradesh. It is well known for its IT industry. The city is well connected through rail and air to all corners of India and the world. IMT Hyderabad is located in Cherlaguda village near Shamshabad, which is 18 kilometers away from Rajiv Gandhi International Airport, Shamshabad. A pre-paid taxi is the most convenient way to reach IMT Hyderabad.
<b>About us</b>	IMT Hyderabad was set up in 2011, with a philosophy of education built on the belief that our students are responsible adults who recognize the intrinsic rewards of the education they receive. The emphasis is on critical thinking. Our learning processes are student centric and we aim to develop our students into responsible, innovative leaders with a global mindset and holistic perspective. Industry linkage, experiential learning, project based learning, discussion based classes characterize the learning processes.
<b>International vision</b>	Through international programs and collaboration with more than 83 premier business schools worldwide, the IMT group is building its international image and enabling students to develop cross-cultural insights and better understanding of global business.
<b>Programs</b>	IMT Hyderabad offers two-year full-time PGDM programs, fifteen-month PGDM (Executive) program and Management and Faculty Development Programs in various fields. Through various programs, IMT Hyderabad serves various individuals starting from graduates to professionals to researchers/academicians.
<b>Dress code</b>	IMT Hyderabad expects its students to dress appropriately so that they can share positive, healthy and safe atmosphere within the campus. Smart casuals including full length pants are a must for the classrooms, apart from strict business formal for specific purposes.
<b>Facilities on campus</b>	<p>IMT Hyderabad’s state of the art campus is spread across 30 acres land near Rajiv Gandhi International Airport in Shamshabad. The campus has an academic block, a library building, dining halls, hostels, faculty housing. Adding on to the idea of environment conservation, water harvesting and plantation are practiced in the campus.</p> <p>The IMT Hyderabad campus is fully equipped with infrastructure. The Wi-Fi facility within the campus premises and the Learning Resource Center (LRC) housing reputed journals, text books and other digital learning sources facilitates students to optimize their learning.</p> <p>IMT Hyderabad offers fully residential programs. The students are housed</p>

	in fully furnished single occupancy hostel rooms. Apart from the basic amenities and required security, the hostels also have recreational, sports and gym facilities. We have a Cricket ground, Football field, and Tennis and Basketball courts in the campus.
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